



### Meeting Minutes

**Work Group: City Innovations**

Date: Thursday, August 19, 2010

Time: 5:30-6:30

Location: Alameda County PHD, 1000 Broadway

### Attendance

Margot Prado, Heather Wooten, Chris Waters, Nathan McClintock, Mike Church, Alethea Harper, Colleen Lynch

### Agenda Item 1: Discuss other feedback on draft PLAN FOR ACTION

This item was not addressed specifically; group looked more in depth at their one-pagers

### Agenda Item 2: Adjust one-pagers

Discussion:

- First steps should be more description and action oriented, should have an active sentence structure, begin with a verb
- Thinking again about who the audience is for this document, residents v. policy makers
  - Aaron's previous comments, curriculum will serve to bring this to the other audiences
  - The document will be presented to city council
- Wording changes
  - Don't use zoning
  - Make farmers markets more affordable, not accessible, use the wording to protect or increase farmers' markets. If we say affordable, we don't actually control the price of food.
  - EBT changed to public or food assistance
  - Take out the "advocate for's" and change to develop or create
- Is the action phrase what we are doing or what the city is supposed to do
- We should be writing the draft language as an action for the city to take, for example we should say-add this as a section in the municipal code.
- Heather has notes on Farmers Market zoning changes, she can incorporate in that one-pager
- Urban Ag one-pager, for list of important organizations take out Charcoal Park and put Oakland Food Connection back in

Action:

- Heather will change wording of the City Group's first steps as well as add in other changes that she recorded on the one-pagers.

### Agenda Item 3: Finalize zoning recommendations

Urban Ag and cannabis issues

- Nathan has been in touch with Ada Chan's research intern, Mary about this issue as it relates to urban ag, there is a need to protect land set aside for ag from becoming land used for cannabis



- Need to add brand new line item for cannabis in the code
- For each type of zone (commercial, industrial, etc) need to fill in what is permitted, conditional, etc. Heather will work on these additions with support from Nathan. Will use “strikethrough” text so that changes to the code are clear. Also refer to animal code in section 8.
- Also need to write-up specific definitions (ex. Urban ag) to be placed at start of code
- Cleveland and soil testing, if used raised beds not necessary, if not raised then must write-in your soil testing procedures.
- PHLP is writing model ordinances
- For section 17.10 we need to indicate what farmers’ markets, cafes, and cabaret light each means and where they should be placed
- Operating standards and special regulations can be added
- Operating procedures can be very extensive, example-look at outlined recycling procedures
- Nathan brought up brochure/booklet idea that had been talked about in the past. Making materials to explain these issues in simple terms.

#### Mobile Vending

- Margot will keep going with mobile vending writing
- Heather is working on produce carts-will send to Margot as reference
- Restaurants and cafes-not for zoning update, more for implementation, they are addressed in building codes, which will involve a different process.
- Zoning includes farmers’ markets, urban ag, and mobile vending
- Land use definitions can be reviewed by Heather

#### Recycling/Composting

- Compost could have its own line item, but limit to industrial zones
- Want to be able to make compost yourself or have its own station, this may be called intermediary processing, this will determine zoning
- Compost could be listed in operating procedures
- Recycling and green waste are not separated in the definitions, compost may need its own line item
- This could be included as a footnote under restaurants about garbage stating that wherever possible, they should use food waste bins, make it proactive language

#### Meetings

- Chris talked with Peter, Susan Cachay (sp?). We need environmental services advocacy.
- The technical advisory group has met with Eric Angstadt
- Should plan a meeting with Ed Mannasse for a zoning update, followed by a meeting with Boxer and Colbruno on the Planning Commission. This way we can show them our draft before showing up at their commission meeting with these proposals.
- Also mention of following up with Oakland Museum about fall event and panel

Action:



- Margot will send her zoning regulation documents for everyone
- Heather will go through and make changes in line-items, consult with Nathan on lot size, etc. recommendations that will effect what is permissible or not within certain zones. She will then send it back to Margot
- Heather will review land use definitions and send push-cart language to Margot
- Margot continued work on mobile vending writing
- Chris/Margot work on setting up meetings

#### **Agenda Item 4: Group Input on Purchasing Specifications**

- Mike Church spoke about city purchasing systems
  - They buy a lot of food for Headstart, Shelters, Seniors, and Brown Bag program
- They buy fresh produce, but can no longer do spot purchasing
- Want to continue purchasing from food bank, they gets "seconds" and the city buys these
- Dept. is asking for grant agreement in order to sole source from food bank, but they don't have big enough lots
- They have worked with local farms, example Thumbs Up Farms and Annie Ratto
- Now have the opportunity to craft purchasing standards and get to define them
- Unlike other standard purchases, price can't be defined for produce
- But they can request qualifications and encourage collaborators, need suppliers in big enough lots to satisfy needs
- They need to settle on definitions, for example what is local, do they want to have labor standards or look at pesticide use.
- Heather-should put it on the distributors to tell them where and how they are sourcing the food.
- RFP doesn't need city council approval, will be working with Jenny and Jennifer on definitions

#### **Action:**

- Mike will work on purchasing definitions with other council members

Meeting minutes submitted by Colleen Lynch.