



Meeting Agenda

Work Group: Fundraising and Financing

Date: Thursday, May 13, 2010

Time: 5:00 - 6:30 pm

Location: ACPHD Nutrition Services office

Start Time	Time Allotted	Item
5:00 PM	5 min	Welcome and check-in
5:05 PM	10 min	Review and approve minutes from last meeting
5:15 PM	20 min	Proposed "funder forum" at Clarence E. Heller Foundation in July <ul style="list-style-type: none"> - Report on meeting with Heller on 5/5 - Review invitation/appeal materials - Review list of possible invitees
5:35 PM	40 min	Fundraising materials <ul style="list-style-type: none"> - Review revised LOI and attachments - Review revised fundraising plan with updated budget figures based on actual spending through April
6:15 PM	10 min	Letter to OFPC members <ul style="list-style-type: none"> - Review plan for introducing at 5/20 meeting
6:25 PM	5 min	Next steps, Announcements, and Reminders
6:30 PM		Adjourn

