



Meeting Minutes

Work Group: Neighborhood Innovations

Date: June 17, 2010

Time: 6:30-7:20 pm

Location: 1000 Broadway, Suite 5000

Attendance

Shereen D'Souza, Sara Weihmann, David Smolker, Hank Herrera, Alethea Harper, Vicky Knox, Bernalyn Ruiz

General Discussion

- Brad is absent, so Shereen will lead the meeting

Agenda Item 1: 'Plan for Action'

- **Discussion:**

- Do we like the wording of the recommendations on the plan for action? Shereen suggests we say "in partnership with but not limited to", Sara suggested and the group agreed that we change the word curriculum to "a lesson on each of the priorities that will equal a curriculum"

- For the curriculum that we will be putting together after the plan for action is finalized Shereen wondered if we should give guidelines on how long each lesson should be and how they should be created, sort of in a way to ensure that the opinions and slant of the OFPC are maintained.

- The group feels that the curriculum would be decided by what the organizations feel is most important

- After the curriculum is done, Sara suggested that maybe here is where we can include youth radio on the work and have them present the information.

- Whitney brought up the question of who the curriculum will be directed to because that will have to be taken into consideration when it is being developed. The group decided that the curriculum should be geared towards adults because they are the people that will be present when the information is being given at the different locations, such as community meetings.

- Hank feels that each lesson plan should be an hour long broken down to 20 minutes of a highly interactive and visually appealing presentation of the information followed by a discussion of the information focused on two way learning by learning from the community what was important to them from the presentation, and what they would like to be implemented in their community

- Sara feels that there should be something in the lesson on how members of communities can become involved in policy.

- For an implementation plan the group feels that the 1st step should be to give a presentation in the form of a teaser created possibly in partnership with city slicker farms and/or peoples grocery.
- Sara suggested that the presentations begin with the thriving local economies priority.
- Shereen asked if there should be a compensation for groups that present the information to encourage that they do so as well as to ensure that information is presented in the way that the OFPC feels it should be.
- The group decided that Shereens' suggestion is a good idea. The group's 1st choice would be that the groups would be financially compensated and the 2nd choice would be to create some sort of work relationship where we could attempt to recruit them to want to volunteer with us.
- Hank pointed out that there isn't really a way to implement and disseminate the curriculum. While the city gave consent and in a way created the OFPC there is no infrastructure in place that ensures that the information that is developed by the OFPC is disseminated. Therefore Hank suggested we include a recommendation that the city incorporates a champion group that will put the information forward
- Alethea mentioned that there is somebody on the life enrichment committee at the city council who could help out with this.
- If the first lesson is to be done after the plan is revealed, then the interns begin brainstorming what the curriculum will look like and begin developing a way that it will be implemented.

- **Action:**

- Bernalyn will give the suggested changes on the priorities to Alethea
- Interns will meet with Shereen and begin brainstorming implementation for the curriculum

Agenda Item 2: CBO Survey Update

- **Discussion:**

- Bernalyn is going to run the first survey with Shereen
- Barb expressed interest in helping do the survey
- The group feels that the survey, as it is on survey monkey should be e-mailed out the different organizations and they should fill it out themselves, and from there, if they don't fill it out Bernalyn should contact them.

- **Action:**

- Bernalyn will run the first survey with Shereen sometime within the next week
- Bernalyn will contact Barb for suggestions on the survey

Agenda Item 3: Kitchen on Fire Proposal

- **Discussion:**

- This seems right in line with the ideas of the OFPC
- The group says move it forward

Agenda Item 4: Folding of the Neighborhood Innovations Work Group into the Development/Outreach Work Group

- **Discussion:**

- Since Shereen and Sara are on both groups they agree that the groups should be combined

Action Items

- Alethea will change the wording on the recommendations.
- Bernalyn will run the first survey with Shereen within a week then move on to working with Barb on the survey.

Minutes submitted by Bernalyn Ruiz.